

HOW TO TRACK CHANGES IN WORD:

There are some excellent resources on the internet that give details on how to track changes in Word. The following are very good resources on the internet:

<http://www.shaunakelly.com/word/trackchanges/HowTrackChangesWorks.html#TrackingChanges>

<http://wordprocessing.about.com/od/wordprocessingsoftware/a/trackchanges.htm>

Youtube.com contains the following tutorials:

<http://www.youtube.com/watch?v=2vcOYPnuPms>

<http://www.youtube.com/watch?v=v77Cl0VqB1I>

Tips and Tricks:

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