

## 2016 CURRICULUM DOCUMENTATION APPROVAL TIME FRAME

### NOTE TO CURRICULUM DEVELOPERS / DEPARTMENT LEADERS:

To avoid unnecessary delay, contact the CID and the Registrar's Office, and begin the consultation process with required internal and external areas as early as possible in the curriculum design and development process.

DEPARTMENT LEADER / DEAN sends completed documentation to Education Council Office	CURRICULUM COMMITTEE meeting package emailed to members	CURRICULUM COMMITTEE meets	EDUCATION COUNCIL meeting package emailed to members	EDUCATION COUNCIL meets	BOARD OF GOVERNORS meets
January 8	January 12	January 19	February 2	February 9	February 24
February 5	February 9	February 16	March 1	March 8	April 6
March 4	March 8	March 15	April 5	April 12	May 11
April 8	April 12	April 19	May 3	May 10	June 22
May 6	May 10	May 17	June 7	June 14	June 22
June 10	June 14	June 21	September 6	September 13	TBD
August 5	August 9	August 16	September 6	September 13	TBD
September 9	September 13	September 20	October 4	October 11	TBD
October 7	October 11	October 18	November 1	November 8	TBD
November 4	November 8	November 15	December 6	December 13	TBD
December 9	December 13	December 20	January 3	January 10	TBD

### CONTACTS

Centre for Instructional Development (CID): [iasupport@vcc.ca](mailto:iasupport@vcc.ca), ext 8763

Registrar's Office: Raymond Kaan, [rkaan@vcc.ca](mailto:rkaan@vcc.ca), ext. 7109

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Curriculum Committee Chair: David Branter, [dbranter@vcc.ca](mailto:dbranter@vcc.ca), ext. 7309

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